Application

Programme	Erasmus+
Action Type	KA121-ADU - Accredited projects for mobility of learners and staff in adult education
Call	2022

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Accreditation

Organisation ID (OID)	
Field of application	Adult Education
Accreditation type	
Accreditation code	
National Agency of the applicant organisation	
Language used to fill in the form	
Grant agreement start date	01/06/2022
Grant agreement duration (in months)	15
Grant agreement end date	31/08/2023

For further details about the available Erasmus+ National Agencies, please consult the following page: List of National Agencies.

Participating Organisations

Applicant organisation

Organisation ID	Legal name	Country

Applicant details

Legal name	
Country	
Region	
City	
Website	

Erasmus Plan

Objectives

The following is the list of your Erasmus Plan objectives and your estimated yearly activity targets. Please consider these objectives carefully when requesting your activities in the next section. Above all, you should make sure that the activities you request can contribute to achieving your Erasmus Plan objectives - this will be one of the key measures for evaluating your activities once they are finished.

Objectives

Planned activities

The following table shows your estimated yearly targets for number of participants.

These yearly activity targets are not obligatory. You will not be penalised if you request fewer activities than originally planned according to the table below. Working on your Erasmus Plan objectives is more important than reaching a specific number of participants.

Activities

List of Activities

How does the budget request work?: The figures that you provide here will be used in the scoring of your budget request and will serve as your targets for implementation. If the National Agency is not able to provide budget for all of the requested activities, the targets included in your grant agreement will be adjusted accordingly. At the end of the grant agreement, your results will be evaluated based on the agreed target figures. For this reason, it is very important to make the most realistic request possible, rather than the most ambitious one.

At the same time, flexibility is an important feature of the accreditation system. During implementation, the actual number of participants and duration of activities may vary. The key principle to keep in mind is that you should always be able to explain your choices in relation to your Erasmus Plan objectives

Please choose the types of activities you would like to implement.

Activity type	Number of participants	Total duration (in days)	Average duration (in days)	Number of accompanying persons	Total duration (in days) for accompanying persons	Average duration (in days) for accompanying persons	Total number of persons taking part in preparatory visits
	0	0	0	0	0	0	0

Activity details

Please define your targets for the following categories of participants. These targets will become a part of your grant agreement and some of them may be taken into account at budget allocation stage. For more information about the budget allocation criteria, please consult the Programme Guide and visit the website of your National Agency.

Activity type	Number of participants	Number of participants with fewer opportunities	Number of participants in blended mobility activities	Number of persons using sustainable means of transport (green travel)
		0	0	0
	0	0	0	0

Exceptional costs and inclusion support for participants

In this section you may request Exceptional costs and Inclusion support for participants. As opposed to standardised unit costs applicable for other types of costs, these budget categories are funded based on actual expenses. These non-standard costs require specific description and justification in order to be approved. Before making a request, please read the funding rules in the Programme Guide to make sure the type of expense you are requesting is eligible.

Cost type	Activity type	Estimated number of participants	Description and justification	Estimated cost (EUR)	Support rate (%)	Eligible amount (EUR)
Total		0		0,00		0,00

Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.

Declaration on Honour

Please download the Declaration on Honour, print it, have it signed by the legal representative and attach.

File Name	File Size (kB)
Total Size (kB)	0

Other Documents

If needed, please attach any other relevant documents (a maximum of 9 documents). Please use clear file names.
If you have any additional questions, please contact your National Agency. You can find their contact details here: List of National Agencies.

File Name	File Size (kB)
Total Size (kB)	0

Total Size (kB)	**0**

Checklist

Before submitting your application form to the National Agency, please make sure that:

☐ It fulfills the eligibility criteria listed in the Programme Guide.

☐ All relevant fields in the application form have been completed.

The documents proving the legal status of the applicant must be uploaded in the Organisation Registration System, here: Organisation Registration System (for more details, see the Programme Guide - "Information for applicants").

Protection of Personal Data
Please read our privacy statement to understand how we process and protect your personal data

Submission History

Version	Submission time (Brussels time)	Submitted by	Submission ID	Submission status